

Raumati Swimming Club Inc.

Policy for SNZ National Championships and Competitions

Effective December 2010

1. Aim

To maintain Raumati Swimming Club team environment to all SNZ National Championships and Competitions whether a swimmer has qualified in one or many events no matter where the meet is located.

2. Notice of Intent to Attend

As soon as a swimmer qualifies for SNZ National Championship/Competition they will be required to complete a **Notice of Intent to Attend** SNZ National Championship/Competition form. Completed forms can be obtained from the Raumati Website/Secretary or National Meet Co-ordinator and should be given to National Meet Co-ordinator– this is to assist with the booking process and will ask for an indication of whether a swimmer has a yes/no/maybe intention of attending.

3. Entry Fees:

Individual entry fees will be funded by the swimmer. Club Relay fees will be funded by the Club providing there are funds available for this. Swimmers selected for Club Relay teams who subsequently withdraw, shall reimburse the Club for that entry fee.

4. Coach and Team Managers Travel and Accommodation:

These fees will be funded by the Club providing there are funds available for this. In the event the Club is unable to cover these costs, they will be equally divided between the swimmers. Athletes staying independently will be asked to contribute a proportionate amount to TM and coach costs.

5. Swimmers Travel and Accommodation, Food and Petrol:

These costs will be met by the Swimmers. Swimmers intending to enter a national meet should factor the full cost of attending that meet into their decisions as fundraising and funding applied for on their behalf does not always cover the full cost of the meet.

6. Fundraising:

Proceeds from fundraising in respect of a particular National Swim Meet to be allocated to swimmers based on the individuals participation at that fundraising event.

7. Funding Applications:

Proceeds of any successful funding application to cover the costs associated with Coach, Team Managers and swimmers to be applied in the first instance to the Coach and Team Managers costs with the balance being allocated to each swimmer based on the number of days the meet is attended. Swimmers, who subsequently withdraw from the meet, shall reimburse the Club for any portion of funding allocated to them.

8. Attendance Registration Form

Immediately a swimmer commits to attend a SNZ National Championship/Competition, an **Attendance Registration form** (obtained from the Raumati Swimming Club's Website/Secretary or National Meet Co-ordinator), should be given to National Meet Co-ordinator by the following dates, where possible:

For meets held in February, March and April after Wellington Short Course

For meets held in September and November after Wellington Long Course

9. Deposit:

A minimum deposit, as below, and/or facility to pay balance in monthly instalments through your bank or agreement from the Treasurer for the cost to be added to your monthly RSC account must accompany the Attendance Registration Form.

a.	NZ Age Group S/C Champs	\$250
	NZ Division II Champs	\$250
	NZ Open Champs	\$250
	NZ Age Group L/C Champs	\$250
b.	NZ Juniors	\$75

12. Final Payment

Remainder of balance must be paid by the end of the month following the meet or a payment option be arranged with the Treasurer.

13. Late Withdrawal:

Any swimmer, who has indicated their attendance then, chooses not to attend, will be required to reimburse the club for all monies paid on their behalf for that meet.

14. Exemption to Travel/Stay Independently of Team and/or partial Attendance

An application for Exemption to Travel/Stay Independently of the Team can be obtained from the Raumati Website/Secretary or National Meet Co-ordinator. The completed form is to be given to the Head Coach for their recommendation before being reviewed by the Executive Committee. The application form should have the following details:

- Why the exemption is sought?
- Who will have overall responsibility for safety of swimmer and that person's contact details?
- What are the arrangements for between sessions?
- How is the swimmer traveling? - how are they getting to and from airport or bus/train station?.
- Where are they staying?
- What are the contact details of accommodation?
- Are there further details which may assist in the assessment of this exemption?

NB: Outside of sessions, the Team Manager will not be able to accept responsibility for swimmers travelling independently.

The decision to approve applications is made by the Club's Executive Committee who will also consider the following:

- Head Coaches recommendation
- Attendance at training
- Current financial status with RSC
- Family contribution to Club activities i.e. Fundraising, Team Manager, IOT, Time Keeper or Committee member etc...
- The level of impact on the Team.

15. Coaches and Team Managers Costs in the event an exemption

In the event an exemption is granted under item 14 above, the swimmer shall be liable for a proportion of the Coaches and Team Managers costs for the days they are in attendance at the meet. This amount shall be notified to the swimmer at the time the exemption is granted.

16. Swimmer Financial Assistance to National Meets

To ensure all swimmers are able to complete at a National level, any swimmer, who through genuine financial hardship, is unable to compete is encouraged to apply to the Club for financial assistance. The application for financial assistance is available from the Secretary or National Meet Co-ordinator or President.

17. Changes to funding rates, rules and criteria

The Club reserves the right to alter the funding rates, rules and criteria, and to make any other changes at any time should it be deemed necessary. A copy of the policy and relevant forms can be obtained from the Club website, Secretary or National Meet Co-ordinator.

18. Final Decisions

All decisions are made at the discretion of the Raumati Swimming Club Executive Committee whose decisions are final.